

SENIOR STAFF MEETING

AGENDA

Director's Conference Room
Second Floor
Administration Building
Monday, 9 February 1959

Report on Congressional Briefings

Mr. Dulles

~~Comment on the Program for Greater
Efficiency in CIA~~

~~Mr. Dulles~~

Bill Donovan

Suggestions re meetings

Supervisors - Point of 1st imp. for employees

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MEMORANDUM FOR THE RECORD

SUBJECT: Director's Senior Staff Meeting of 9 February 1959

1. Mr. Dulles opened the staff meeting by advising the group that the U. S. Government flags would be flying at half-mast in respect to General Donovan who had passed away. Mr. Dulles stated that General Donovan was a man of great courage, highly devoted to duty and was highly responsible for the creation of the Central Intelligence Agency. Mr. Dulles asked that administrative leave for ex-associates be granted and that the group should be most lenient in granting permission to those who wished to attend the funeral which has been scheduled for Wednesday at Arlington Cemetery.

2. Mr. Dulles stated that he was extremely gratified to receive the comments and/or suggestions from some of the offices as to how the Senior Staff Meetings might be more profitably used. He asked that the other offices who failed to comment, submit their suggestions before the next Senior Staff Meeting.

3. Mr. Dulles advised the group that during the last week he had appeared seven or eight times before various Congressional Committees, viz., Foreign Relations Committee of the Senate, Foreign Affairs House Committee, Foreign Relations Subcommittee and Foreign Relations Preparedness Subcommittee. He felt that the briefings so far had gone along very well in spite of the very difficult questions that he had to deal with. Accompanying Mr. Dulles on some of these briefings were General Cabell, Mr. Warner, Dr. Scoville and Mr. Amory. Mr. Dulles advised that there was a special CIA Committee recently established in the House which was going to convene approximately once a month and that the activities of the Agency would be regularly scrutinized. He believed that this was a friendly and not a hostile move on the part of the Congress and saw no reason for anyone in the Agency to be disturbed as a result thereof. Mr. Dulles commented that the Committee was composed of very able men.

4. Mr. Kirkpatrick spoke on the subject of personnel relations and gave the following responsibilities for supervisors:

a. Know the efficiency of the employee and the competence required by Agency standards

b. Keep a friendly eye on the employee and become acquainted with his personal problems.

5. Mr. Borel advised the group that an office located at the Riverside Stadium has been fixed up to resemble a mock-up office of the new building. Mr. Borel welcomed all visitors to inspect this office.



Assistant to the Director

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Summary of Suggestions Submitted by DD/I and DD/S

25X1 1. [] suggests that you talk on

- a. those items of major intelligence interest to the Agency on a current basis and,
- b. long-range strategic thinking, typified by your words on China's future.

2. MR. GORDON STEWART suggests that you comment on the wide range of functions for which we are responsible in the fields of intelligence both in DD/P and DD/I and the particular jobs that are assigned to PP.

25X1 3. [] (SSA/DDS) believes that you should talk on the subject of organization and inter-agency relationships, particularly those among the intelligence family.

25X1 4. [] would like for you to

- a. pronounce quite precisely how you want the responsibilities for operations shouldered progressively down the line, i.e., what is the difference between staff and line - can the staff operate,
- b. show the relationship between Headquarters and Field, i.e., some divisions (DD/P) think they are just supportive of the field and,
- c. deal with the basic concept of supervision, i.e., the supervisor must require adherence to his instructions; he must direct what is to be done, and he must control and monitor what is being done.

25X1 5. [] (SPA/DDS) suggests that

- a. NECID #7 which now has a direct bearing on the Agency and its operations, plus related DCID's be presented, one per staff meeting contrasting the old with the new in terms of your responsibilities.

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- b. top officer from other services present their views as to the Agency's role, effectiveness and position in the intelligence community and,
- c. your views on limited war in general and the Agency's role in particular would not only be informative but of assistance to the DD/S offices in formulating support policies.

25X1 6. [] (Chief, Commercial Staff) feels that the officials assembled at the Senior Staff Meetings are interested in the broad range of Agency activities outside of the components which they direct. They need to know something of the major policies and plans of the Agency, successes and failures, and activities of particular interest which are underway or contemplated. Also, major organizational and personnel changes could often be announced or discussed at the Senior Staff Meetings.

7. COLONEL MATTHEW BAIRD feels that the group would be primarily interested in hearing at first hand what you and your deputies are thinking about, with respect both to current activities and the future. Also, the group would like to know how well we are doing, in what respects we could do better, and how you feel about fighting personally for the money and people that we need to do the job.

25X1 8. [] (Acting Comptroller) suggests that you make a presentation of a world-wide current problem which would assist the Senior Staff group in keeping abreast of certain activities outside of CIA which they do not have the time to explore. In this connection, he offers for consideration that a visitor from outside the Agency address each meeting or several meetings during the year. To be successful, such visitor and topic would have to be carefully selected. As an example at a recent meeting at Brookings Institute, a guest speaker was from Civil Aeronautics and delivered an extremely interesting dissertation with respect to "Jet Air Power! Its Progress and Problems!"

9. DR. JOHN R. TIETJEN wants the Senior Staff Meetings held on a quarterly basis, the duration of which would be approximately 30 minutes and the subject related to comments from you and General Cabell. Also, he believes that a continuing topic of interest might be the trends of world events of interest to the intelligence community.

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10. MR. JAMES A. GARRISON (Director of Logistics) recommends the following:

- a. A summary of significant operations now being conducted by the Agency.
- b. A forecast of future trouble spots where major support of clandestine operations may be required.
- c. Significant achievements of CIA to present, and the overall development of the Agency's capability to fulfill its mission.
- d.
- e. Trends that can be expected in overall reduction of Agency personnel and funds and the relationship of these reductions to overseas operations and the Washington Headquarters.
- f. The apparent increasing magnitude of world-wide economic warfare and the role that the Agency may play in this.
- g. Forecast of future support of ICA which may be required of the Agency.

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11. COLONEL SHEFFIELD EDWARDS recommends the following subjects be discussed:

- a.
- b. Possible changes in cover mechanisms in the next five years--
- c. Trends in Emphasis in Overseas area--Possible increases or decreases.
- d. Africa--its potential and the importance of the intelligence effort there.

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12.

- [REDACTED]
- a. You discuss on a broad base some of the problems the Agency has which come to the attention of the Director and which are normally limited to the knowledge of a few. For example, our dealings with the Bureau of the Budget and the Director's views on the efforts of that Bureau to know more about our operations.
 - b. You give your views on the desire of Mansfield for a CIA Committee to include our general relations with Congress.
 - c. You present general views on world affairs similar to the discussion at last meeting regarding China.

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13.

- [REDACTED] (DD/I) comments as follows:
- a. Smaller meetings limited to each of the major components at a time would produce more discussion. This meeting could be in the form of a monthly luncheon.
 - b. Continue the present group, if necessary, but only hold meetings when something of real importance is to be presented to this group and not try to meet a regular monthly schedule.